

TEST REQUEST FORM

KML/QSF/0701 ,Rev.No. 01

Review Date- 28/09/2024

Issue Date - 30/09/2024

*** Mark need to be filled by customer.**

Krishna Metallurgical Laboratories Pvt Ltd NABL Accredited Laboratory As Per ISO/IEC 17025:2017	Date & time of receipt		Job order if any	
	Party GST No*		contact no for confirmation*	
Plot # 353 Pace City VI Sector 37, Gurgaon Haryana 122012. India. Tel: 9540956500 +911244257803 Email: info@krishnametlab.com	Mode of receipt of sample			
	Payment Terms			
Customer Name & Address with billing details*				
	7 days	15 days	30 days	45 days
	Advance	Cash	As per PO	

Contact details of purchase/ accounts Dept/ QC*

Important Instructions: Please write correct Sample Description and Spelling. Mentioned Sample Description and Spelling will be incorporated in Test Report. Changes in Test Report with respect to Sample Description and Spelling will be charged extra/Rs.300 per Test Report.

S.No*	Sample Description*	Test to be conducted*	Test method*	Scope* Yes/No	Conformity Requirement*
Criterion of Review (for Lab use)			Yes	No	
1	Availability of Test method				
2	Availability of Testing personnel				
3	Availability of Test Equipment				
4	Valid RM/CRM/Reagents				
5	Condition of the Sample				
6	Sample Quantity as per test		Sufficient	Insufficient	
7	Method requested by the customer		Appropriate	Inappropriate	
8	Whether all requirements are adequately defined				
9	Returning of tested sample required				
10	Discussion with the party : if any Subcontract				

Remarks: The test request is reviewed and sample can/cannot be accepted.

Notes:

1	This is an internal document of KMLPL. Reproduction or usage of any kind without written permission is prohibited.
2	The decision rule will be applicable while giving statement of conformity until and unless it is inherent in the requested specification or standard.
3	Any Deviation from the Contract will be informed to the customer.
4	Amendment of the contract, if any after commencement of the test work will be communicated to concerned Personnel.

Name & Signature of customer *	on behalf of Krishna Metallurgical Laboratories P Ltd.	
	Verified and entered by:	